

CCS PICK UP AUTHORIZATION

This form is to be used when....
A different person than usual is coming to pick up your child
and/or
Your child will not be taking the bus home but will be picked up instead

Today's Date: _____
Student Name: _____ Date: _____



Does the student usually ride the bus BUT is in pick up today?
Fill out this part.

My child normally takes the _____ (district) bus but will
be in pick up line today.

Pick up person will be _____



Always in pick up but someone different is coming today?
Fill out this part.

Pick up person for today will be _____

*****If we have never met today's pick up person, please ask him/her to come into the office a few minutes early so that we can check the person's PHOTO ID*****

Parent Signature _____

Date _____

Contact Phone Number for Today _____

Office Use:

Received in office (day & time) _____ By _____

Written on bus list (if applicable) by _____